oead vorstudienlehrgänge

House Rules VGUH

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Students and teaching staff should feel comfortable and safe at the University Preparation Programme. Rules are necessary to ensure this.

Community

- We treat one another with consideration, courtesy and respect.
- Aggressive behaviour, the use of violence or threats of violence will not be tolerated.
- Avoid racist, discriminatory or degrading remarks.
- Bringing dangerous objects, such as weapons or knives, as well as addictive substances, such as alcohol or drugs, is prohibited.
- You are required to identify yourself if requested to do so by VGUH staff within the building.

Cleanliness

- Smoking is prohibited throughout the building. Please smoke only outside the building.
- Dispose of waste in the designated bins and separate waste correctly.
- Damage must be reported to a teacher or to the Secretariat.
- It is prohibited to bring foul-smelling or heavily soiled objects into the building. In the event of deliberate damage, those responsible must bear the repair and/or cleaning costs.

Safety

- Information and facilities relating to safety and order, such as emergency exit signs and fire alarms, must not be removed or damaged.
- Please take care of your belongings, such as mobile phones and money. VGUH cannot accept liability.
- Animals are not permitted, except for assistance dogs.
- Instructions issued by teaching staff and management to ensure the proper and safe operation of the programme must be followed.

Consideration for others

- Please respect the privacy of others. Video or audio recordings inside the building are permitted only with the consent of the persons concerned and, in the case of larger projects, with the approval of the Directorate.
- Video recording or photographing of classes is permitted only in consultation with the respective teacher.
- Permission from the management is required for events or activities in the building that are not related to teaching.
- If you wish to put up posters or other information, you need permission from the management.

Consequences of violations of the House Rules

In the event of intentional, repeated or serious violations of the above House Rules, an immediate or, where applicable, permanent ban from the premises or exclusion from VGUH may be imposed.

March 2024