Students who are new to the VGUH have to follow steps 1) – 6):

1) online registration

public.vguh.at

2) After online registration: come to VGUH-office

a) come to VGUH-office with letter of acceptance and passport	b) you get: access data for VGUH-account, payment infos, allocation to placement test

3) VGUH-semester fee/VGUH-account

pay **semester fee** (see VGUH-account) and send **deposit slip** to **office@vguh.at**

4) ÖH-fee/Uni-account

pay ÖH-fee (see Uni-account)

5) Confirmation of registration/Uni-account

send **confirmation of registration** (to be found in your Uni-account) electronically: **office@vguh.at**

6) course selection in your VGUH-account

a) course selection in VGUH-account: **Courses → German → select course**	b) then see timetable in VGUH-account